

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION
No. 672-6

27 July 1994

Decorations, Awards, and Honors

THE AMC COMMANDER'S SECURITY FORCE AWARD

Local supplementation of this regulation is prohibited unless prior approval is obtained from the proponent (AMCPE-S). When supplements are approved and issued, one copy of each will be furnished to HQ AMC, ATTN: AMCPE-S, and Chief, AMC Security Support Activity (SSA), ATTN: AMXPX-S.

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1. Purpose. This regulation prescribes AMC policy and procedures for awarding the U.S. Army Materiel Command (AMC) Commander's Security Force Award. This annual award will be presented in three categories due to the diversity of the civilian security forces within AMC. This regulation also sets forth the selection criteria for the AMC Commander's Security Force Award.

2. Scope. This regulation applies to Headquarters (HQ) AMC; AMC major subordinate commands (MSC), including subordinate installations and activities and separate installations and activities reporting directly to HQ AMC, and contractor or subcontractor facilities.

3. Responsibilities. a. The Office of the Command Provost Marshal (AMCPE-S), Office of The Deputy Chief of Staff for Personnel (ODCSPER) will--

(1) Select the design of the plaque to be presented to the winners of the AMC Commander's Security Force Award.

*This regulation supersedes AMC-R 672-6, 18 July 1988.

(2) Chair a board of qualified members at HQ AMC to review nominations and recommend the recipients for this award.

(3) Recommend through the DCSPER to the Commanding General, AMC, approval of award recipients.

(4) Announce the winners of the award.

(5) Budget for the award annually.

b. Commanders of MSCs and separate reporting activities, based on the recommendations of the responsible MSC or separate reporting activity provost marshal/security officer, will--

(1) Select the civilian security force, in each category for which eligible, from their command or activity for consideration of the award and endorse the nomination(s) to AMC.

(2) Arrange for presentation of the award to the winner(s) in a local ceremony.

4. Objectives. a. The objectives of the AMC Commander's Security Force Award are to --

b. Encourage civilian employees tasked with law enforcement and security duties to fully take part in improving security programs at the installation level.

c. Develop an awareness within the AMC community of the importance and responsibility required of those performing security functions.

d. Recognize civilian security force personnel whose efforts contribute significantly to the overall efficiency of the installation while maintaining a superior security posture.

5. Eligibility. Civilian security forces, classified within the Office of Personnel Management, GS-083/GS-085 job series, performing the duties described therein, are eligible to compete for this award. Awards will be presented in three categories, i.e., civilian security forces made up of 60 or fewer members, civilian security forces composed of more than 60 members, and contract security force personnel. Strength of the security force will be based on the authorized strength as shown in the most recent Table of Distribution and Allowances (TDA) of the organization. Contract or subcontractor security forces performing similar duties at Government-Owned Contractor-Operated (GOCO) facilities are also eligible to compete for this award.

6. Selection. a. Selection will be based on overall accomplishments of the civilian security force, particularly as it pertains to mission accomplishment (see [appendix A](#)).

b. Mission accomplishment will be largely based on the security force's significant activities, records, and reports. The following documents, records, and reports are required:

(1) Latest results of the AMC Security Support Activity inspection as they pertain to the civilian security force. If this report is not available, another inspection report that evaluates the performance of assigned missions may be substituted on a case-by-case basis.

(2) Most recent TDA.

(3) Exercise or similar training results.

(4) Other inspection or test results.

(5) Documented training (e.g., Special Reaction Team (SRT) training, Army school attendance, job-related training at college/university, etc.).

(6) Weapons qualification scores and qualification dates for all civilian security force members.

(7) Individual awards, decorations, and citations originating inside or outside the nominated civilian guard force (e.g., performance awards, group achievement awards, letters of commendation/appreciation, etc.).

(8) Other major accomplishments, significant achievements, or extra-curricular activities of the guard force or its individual members, including community relations activities.

(9) Results of physical agility testing requirement (new hires, special reaction team members).

(10) Equal Employment/Affirmative Action Program accomplishments.

(11) Civilian security force mission.

(12) Organizational structure (e.g., diagrams of security force organization and installation, etc.).

(13) Turnover/retention rate.

7. Procedures. a. Civilian security forces will be considered for this award on the basis of performance for the period 1 October through the following 30 September (Fiscal Year).

b. Each MSC and direct reporting activity may submit only one award nomination for each category annually. Nominations will be sent to the Commander, U.S. Army Materiel Command, ATTN: AMCPE-S, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001. Nomination packets are to arrive at this headquarters no later than 1 December following the year for which nominated (e.g., 1 Dec 94 for FY 94). No extensions will be granted to ensure the deadline for announcing the winners of the award are met.

c. The nomination format will be concise and provide adequate descriptive data. Nominations must be forwarded by cover letter through command channels. Commanders are encouraged to comment on the overall quality and effectiveness of the nominated civilian security force(s).

8. Announcement and presentation. The winners of the AMC Commander's Security Force Award will be announced by this headquarters no later than 15 January following the board selection.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCPE-S, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

FOR THE COMMANDER:

OFFICIAL:

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Major General, USA
Chief of Staff

LEROY TILLERY
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Branch

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APPENDIX A

1. Selection criteria. An ad-hoc committee chaired by the AMC Command Provost Marshal will evaluate the nominations. The Command Provost Marshal will review nomination packets. For technical judging, the Command Provost Marshal will appoint a panel of at least three members, one of which will serve as the chairman, to assess points within each category annotated below

(point range is from 0 to 5 based on documentation).

2. The most worthy nomination packages will be selected for the award based on scores within the following categories:

a. Latest AMC Security Support Activity Survey/Inspection (findings pertaining to civilian security force personnel).

Failure	- 0	No deficiencies/observations	- 5 points
		One/two deficiencies/observation	- 3 points
		Three or more deficiencies	- 1 point

b. Table of Distribution and Allowances (TDA).

None submitted	- 0	Current within 6 months	- 5 points
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c. Exercise/training results.

None submitted	- 0	Complete participation	- 5 points
		80-100% participation	- 4 points
		50-79% participation	- 3 points
		0-49% participation	- 1 point

d. Other inspection/test results.

None submitted	- 0	1-5 points
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e. Documented training (SRT, job related college/university training, etc.).

No participation	- 0	1-5 points
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f. Weapons qualification scores. Based on percentage of civilian security force personnel that qualify as expert with assigned weapons.

None submitted	- 0	More than 50%	- 5 points
		25% to 49%	- 3 points
		10% to 49%	- 2 points

g. Individual awards. Only those awards, decorations, and citations initiated outside of the security force organization will be eligible for consideration.

None submitted - 0 1-5 points

h. Other major accomplishments.

None submitted - 0 1-5 points

i. Physical agility testing requirement. Indicate the number of personnel required to take the physical agility test and of those personnel the number who passed the test on the first attempt. If not applicable, indicate NA.

None submitted - 0 1-5 points

j. Equal Employment/Affirmative Action Program.

None submitted - 0 Accomplishments within the security force 1-5 points

k. Mission/organizational structure.

None submitted - 0 1-5 points

l. Turnover/retention rate.

None submitted	-	0	0-10% turnover	-	5 points
			11%-15%	-	4 points
			16%-20%	-	3 points
			21%-25%	-	2 points
			26%-30%	-	1 point
			more than 35%	-	0 points

m. Endorsed by MSC Commander.

Not endorsed - 0 Endorsed - 5 points

3. Photographs and other appropriate material, though not required, are encouraged. Up to five points may be awarded for organization/presentation of the nomination package.